

Daily Scrum Meeting Minutes:

Attendees: Amber Garcia, Ana Gutierrez, Jerry Symbleme, Horacio Andrade, Sebastien Guillen

Start time: 3:30pm

End time: 4:00pm

<Amber Garcia>:

- How many hours did I work since the last meeting?
 - 2 hrs
- What was done since the last scrum meeting?
 - Updated README file to reflect project changes.
- What is planned to be done until the next scrum meeting?
 - Complete the Security, Privacy, Accessibility & Compliance, Deployment & Operations, and Limitations & Future Work sections of documentation.
 - Integrate the README into the documentation.
- What are the hurdles?
 - None at this time.

<Ana Gutierrez>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Continued looking into small changes to be implemented to the interface.
- What is planned to be done until the next scrum meeting?
 - Make small changes to the interface.
- What are the hurdles?
 - None.

<Sebastien Guillen>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Finalize moving all newly created program files to shared GitHub.
- What is planned to be done until the next scrum meeting?
 - Revisit all backend files following completion of database fixes to make sure that no code needs to be updated. Update if necessary
- What are the hurdles?
 - Realign with long-term goals and team planning

<Horacio Andrade>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Begin integrating frmOnboardingRequest.vb with the PostgreSQL database. Validate connectivity, test data flow, and identify any improvements or issues to report back to the team.
- What is planned to be done until the next scrum meeting?
 - Make some adjustments to frmRequestDetails.vb
 - Assist Amber with README file
- What are the hurdles?
 - None at the moment

<Jerry Symbleme >:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Finishing up the impact summary for documentation.
- What is planned to be done until the next scrum meeting?
 - Finishing the document and adjusting it
- What are the hurdles?
 - None at the moment